

Inwood Forest Community Improvement Association

C/O Genesis Community Management, Inc. / 9700 Richmond / Suite 230

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2012 ANNUAL MEETING NOTICE

The Inwood Forest Community Improvement Association (IFCIA) annual meeting and election will be held on **Thursday, January 26, 2012 at the White Oak Conference Center (the former Inwood Forest Golf & Country Club) 7603 Antoine. The meeting will begin at 7:30 PM** (sign-in will start at 6:30 PM).

At the meeting, there will be an election to fill four board seats. The printed ballot will contain the names of those members of the community who expressed an interest in serving on the board and either contacted Genesis Community Management or the IFCIA board at board@ifcia.com by December 31, 2011. (See our previous letter to you dated November 2011 regarding board nominations.) Nominations will also be taken from the floor of the annual meeting for those members who did not meet the December 31st deadline. The preprinted ballots will have spaces available for the names of those candidates nominated from the floor. All candidates will have the opportunity to address the members at the meeting and present their qualifications for serving on the board. Candidates can also prepare and distribute flyers with information about themselves.

The board consists of seven members serving two-year terms. All Inwood Forest lot owners are eligible to serve on the board. Board members serve for two years with no pay or perks. Monthly board meetings are held on the second Wednesday of every month at 7:00 PM. The monthly meetings are currently held at St. Timothy's United Methodist Church at 8787 N. Houston Rosslyn. All monthly board meetings are open to Inwood Forest lot owners, however, executive sessions are not open meetings. Committees that report to the board meet at other specified times.

The owner(s) of a lot is entitled to one vote per lot. You must be the legal owner of an Inwood Forest lot in order to vote. Recent changes in the Texas property code now allow Inwood Forest lot owners to vote by absentee ballot and for proxy voting. Please see the enclosed **Assignment of Proxy/Absentee Ballot** for more information and instructions.

Please mark your calendar for January 26th and plan on attending the annual meeting. Informed, active residents are the backbone our community.

Sincerely,

Your Board of Directors